



Evaluative Report of the Department

1. Name of the Department: **Department of Islamic Studies**
2. Year of establishment: 2012
3. Is the Department part of a School/Faculty of the university? Yes
4. Names of programmes offered: UG & PG
5. Interdisciplinary programmes and departments involved: No
6. Courses in collaboration with other universities, industries, foreign institutions: No
7. Details of programmes discontinued, if any, with reasons No
8. Examination System: Semester
9. Participation of the department in the courses offered by other departments:
Department offers “Islamic Studies” as a core paper and “Islamiyat” as a Compulsory Add on paper in UG Program.
10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

Posts	Sanctioned	Filled	Actual including CAS & MPS
Professor	-	-	-
Associate Professors	1	1	1
Assistant Professors	2	-	-
Others (Guest Faculties)	-	-	4

11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance

Name	Qualification	Designation	Specialization	Years of Experience	No. of Ph.D./M.Phil guided (last 4 years)
Dr. Mohd. Fahim Akhtar	M.A., PhD	Associate Professor	Islamic Jurisprudence, Islamic Sciences, Women’s Rights in Islam.	8+	-
Dr. Md. Irfan Ahmed	M.A., PhD	Guest faculty	Islamic History and culture.	2½	-
Dr. Waris Mateen	M.A., PhD	Guest faculty	Islamic Thought, Inter faith	1½	-



Mazhari			relations, Reform in Indian Madrasas.		
Mr. Syed Abdur Rasheed	M.A., NET	Guest faculty	Tafseer, Terminology of Hadith & Biographical Evaluation in Hadith	Current Semeste r (2014)	-
Mr. Syed Azmatullah	M.A., SLET	Guest faculty	Quran, Arabic Language.	1½	-

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors: Nil
13. Percentage of classes taken by temporary faculty- programme-wise information : 50 % per guest faculty in PG program (two out of eight papers in two semesters) and 100% per faculty in UG Core/Add on paper
14. Programme-wise Student Teacher Ratio: 22:5 in PG program; 12:1 in UG core paper; 43:1 and 50:1 in two sections of Add on paper respectively.
15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual: 1 ½
16. Research thrust areas as recognized by major funding agencies: Nil
17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise. : Nil
18. Inter-institutional collaborative projects and associated grants received: Nil
a) National collaboration b) International collaboration
19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received. : Nil
20. Research facility / centre with : Nil
21. Special research laboratories sponsored by / created by industry or corporate bodies : Nil
22. Publications :
 - Number of papers published in peer reviewed journals (national / international): 04
 - Monographs : 02

Sl.	Title with page No	Name of the Author	Publisher & ISBN No
1.	Property Rights of Muslim Women, 40 pages	Dr. Mohd Fahim Akhtar	MMI Publishers, Delhi 81-8088-352-1
2.	Divorce in Islamic Perspective, 35 pages	Dr. Mohd Fahim Akhtar	MMI Publishers, Delhi 81-8088-330-9

▪ Chapters in Books : 02

Sl.	Title of Chapter	Name of the Author	Name of the Book	Publisher & ISBN No
1.	Knowledge Pursuit in Islam	Dr. Mohd Fahim Akhtar	Education of Muslims: Islamic Perspective of knowledge and Education- Indian context	Shipra Publications, Delhi 978-81-7541-732-8
2.	Quran Karim Aur Ilmun Nafs	Dr. Mohd Fahim Akhtar	Quran Aur Science	Nisab Publishers, Hyderabad 978-93-82350-06-4

▪ Edited Books : 02

Sl.	Title with page No	Name of the Author	Publisher & ISBN No
1.	Adab-e-Ikhtelaf Ka Islami Nuqta-e-Nigah, 250 Pages	Dr. Mohd Fahim Akhtar	Institute of Objective Studies, Delhi. 978-81-89964-87-0
2.	Quran Aur Science Pages 260	Mr. Syed Abdur Rasheed	Nisab Publishers, Hyderabad 978-93-82350-06-4

▪ Books with ISBN with details of publishers : 13

Sl.	Title with page No	Name of the Author	Publisher & ISBN No
1.	Maqasid-e-Shariat Ki Tafheem, 327 pages	Dr. Mohd Fahim Akhtar	Manzoor Academic and Research Consultant, Delhi. 978-81-89964-73-3
2.	Asre Hazir ke Masael Unka Hal aur Maslae Ijtehad, 360 pages	Dr. Mohd Fahim Akhtar	Islamic Book Foundation, Delhi 81-89465-01-5
3.	Huqooq-e-Sharia't, 147 pages	Dr. Mohd Fahim Akhtar	Qazi Publishers and Distributors, Delhi. 81-85362-50-5
4.	Islami Saqafat ki Hifazat, 147 pages	Dr. Mohd Fahim Akhtar	Qazi Publishers and Distributors, Delhi. 81-85362-39-4



5.	Ikhtelaf, Asbaab, Aadab, 102 pages	Dr. Mohd Fahim Akhtar	Qazi Publishers and Distributors, Delhi. 81-85362-41-6
6.	Hadise Nabwi aur Ilmun Nafs, 382 pages	Dr. Mohd Fahim Akhtar	Qazi Publishers and Distributors, Delhi. 81-85362-31-9
7.	Aurat Ahde Risalat Mein, 475 pages	Dr. Mohd Fahim Akhtar	Qazi Publishers and Distributors, Delhi. 978-81-85362-65-6
8.	Quran Aur Ilmun Nafs, 460 pages	Dr. Mohd Fahim Akhtar	Qazi Publishers and Distributors, Delhi 81-85362-61-0
9.	Ijtehad Aur Taqleed, 87 pages	Dr. Mohd Fahim Akhtar	MMI Publishers, Delhi 81-8088-329-3
10.	Iqdul Jeed fi Ahkamil Ijtehad Wal Taqleed Page 96	Dr. Mohd Fahim Akhtar	Dar Al-Kotob Al-ilmiah Beirut-Lebanon 13: 978-2-7451-8334-7
11.	Hindustani Madaris ka Talimi Nizam Aur us men Islah ki Zaroorat- Ek Jayzah	Dr. Waris mateen Mazhari	GM Publications, New Delhi 8188869-35-x
12.	Bartanwi Hindustan men Aqidat per Mabni Islam Aur Siyasat	Dr. Waris mateen Mazhari	GM Publications, New Delhi 8188869-34-1
13.	Bihar men Muslim Muashrat, Mazhabi Aur Samaji Tanazur Pages 224	Dr. Md Irfan Ahmed	MR Publication, New Delhi 978-93-83282-53-1

23. Details of patents and income generated : Nil
24. Areas of consultancy and income generated : Nil
25. Faculty selected nationally / internationally to visit other laboratories / institutions/ industries in India and abroad : Nil

26. Faculty serving in
a) National committees b) Editorial Boards c) any other (please specify)

Dr. Mohd Fahim Akhtar, Associate Professor

- Member BOS in Department of Islamic Studies, Osmania University.
- Member General Assembly, Institute of Objective Studies, New Delhi.
- Member Advisory Board of Journal “Motalaat” Delhi, ISSN: 2278-5302

27. Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs).

Dr. Mohd Fahim Akhtar, Associate Professor

- Orientation Program, UGC Academic Staff College, Maulana Azad National Urdu University, 03-30 October 2009



- Refresher Course in West Asian Studies, UGC Academic Staff College, Jamia Millia Islamia, New Delhi, 19th January to 10th February 2012
28. Student projects
- percentage of students who have done in-house projects including inter-departmental projects : Nil
 - percentage of students doing projects in collaboration with other universities industry / institute : Nil
29. Awards / recognitions received at the national and international level by : Nil
30. Seminars/ Conferences/Workshops organized and the source of funding (national /international) with details of outstanding participants, if any.
- Department organised one day National Seminar in collaboration with Islamic Fiqh Academic India, Delhi on 13th November 2014 at MANUU. Renowned Islamic Scholar Maulana Khalid Saifullah Rehmani was key note speaker.
31. Code of ethics for research followed by the departments:
- The Department has now only UG and PG programs. However the department focuses on creation of research temperament in the students. They are trained in research methodology and strongly advised to refer to primary sources, follow APA style of citation, give full acknowledgment and avoid any kind of plagiarism.
 - The Department will soon start Research Program and plans to obtain plagiarism software to put check on any kind of plagiarism.
32. Student profile programme-wise:

Name of the Programme	Applications Received	Selected		Pass percentage	
		Male	Female	Male	Female
PG 2012-13	36	17	3	4	1
PG 2013-14	37	17	3		
PG 2014-15	24	8	1		

33. Diversity of students

Name of the Programme	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
PG	10.2	59.1	30.6	Nil

34. How many students have cleared Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise. NET: Though the Department is new, two students so far have cleared NET examination:



- One student (Syed Abdur Rasheed) cleared UGC/ NET in June 2013.
- One student (Syeda Amina) cleared UGC/NET in June 2014.

35. Student progression : Not applicable

36. Diversity of staff

Percentage of faculty who are graduates	
Of the same university	Nil
From other universities within the state	1
From universities from other states	4
From universities outside the country	Nil

37. Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period : 2 PhD

- Dr. Md Irfan Ahmed awarded Ph. D from Jamia Millia Islamia, New Delhi in December 2013.
- Dr. Waris Mateen Mazhari awarded Ph. D from Jamia Millia Islamia, New Delhi in June 2013.

38. Present details of departmental infrastructural facilities with regard to

a) Library : The Department plans to establish Departmental Library with facility of digital sources.

- b) Internet facilities for staff and students: Yes
- c) Total number of class rooms: 02
- d) Class rooms with ICT facility: Nil
- e) Students' laboratories: Nil
- f) Research laboratories: Nil

39. List of doctoral, post-doctoral students and Research Associates

- a) from the host institution/university : Nil
- b) from other institutions/universities : Nil

40. Number of post graduate students getting financial assistance from the university: 16 students (with 75% attendance)

41. Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology.

- The department introduced a new paper “Advanced course of Islamiyat” after receiving suggestions from the students and discussing the significance and contents of its syllabus among the faculty members.
- The department is to start M.Phil program. There were demands from students to start this program, and the faculty members discussed the matter in several meetings and discussed the contents of syllabus before getting it approved by the BOS.

42. Does the department obtain feedback from

a. Faculty on curriculum as well as teaching-learning-evaluation? If yes, how



does the department utilize the feedback?

The faculty members of the department discussed the contents of the syllabus in the light of their experiences. And in the light of their feedbacks the curriculum has been revised, and revised syllabus has been approved in 3rd BOS meeting. Likewise the different types of internal assessment have been adopted for the enhancement of teaching-learning–evaluation.

b. Students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?

The department consulted the students and got their oral feedbacks regarding the staff, curriculum and teaching-learning-evaluation. Then these items were discussed in the faculty meetings and utilized them to enhance the teaching quality. Now the department has plan to prepare the questioner to get written feedbacks from the students.

c. Alumni and employers on the programmes offered and how does the department utilize the feedback? No

43. List the distinguished alumni of the department (maximum 10): NA

44. Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.

Two extension lectures, 1st by Prof. Ibrahim Musa on 11th March 2014 and 2nd by Prof. Bruce B. Lawrence on 3rd September 2014, both from Duke University, North Carolina, USA.

45. List the teaching methods adopted by the faculty for different programmes:

Lecture and interactive methods.

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?

By close monitoring of the learning level of the students in their presentations and written test of subjective type and MCQs.

47. Highlight the participation of students and faculty in extension activities.

- Participation of faculty members in several seminars on national and international levels.
- Active engagement of faculty members in writing research papers.
- Participation of students in different academic and cultural programs and competitions of the university.
- The students & faculty members were involved in conducting extension lecture programs of the Department.

48. Give details of “beyond syllabus scholarly activities” of the department:

- Conducted two extension lecture programs on departmental level:



- Dr. Sanaullah Nadvi, Associate Professor of A.M.U addressed the students of the Department on the topic of 'Islam and Orientalists' on 5th September 2014.
 - Dr. Syed Aleem Ashraf, Associate professor of Arabic, MANUU addressed the students of the Department on the topic of 'Research: its Importance and Historical Development with Special Reference to Islamic Studies' on 19th September 2014.
 - Conducted Internal Assessment Test of Multiple Choice Question type to get them familiar with the pattern of competitive examinations.
 - Trained students of 3rd semester on Research Methodology by taking special classes for the same.
 - Trained 1st semester students on writing skill.
 - Conducted extra classes for Proficiency in English for 1st semester students.
 - Conducted coaching classes for UGC NET.
49. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details: No
50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied:
- Highlighting the moderate aspects of Islam to students.
 - Highlighting the aspects of rich composite culture of Indian society.
 - Making students aware about values for Multi cultural societies.
 - Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

Strengths:

- Department has well qualified and experienced faculty members.
- Since most of the students enrolled are graduates of renowned Indian Madarsas, they have good potential in themselves.
- The syllabus is up-to date and has been prepared keeping in view the modern requirements of the Indian society, and it contains all significant subjects of Islamic Studies.
- Department gets all kinds of support from authorities of the university.
- The spirit of team work prevails in the department which provides a positive and creative atmosphere for planning and implementing of innovative ideas in the department.

Weaknesses:

- Department in recent time doesn't have permanent teaching faculty members (except HoD).
- Department lacks departmental library including digital library.
- Since the department is new, the central library of MANUU doesn't have sufficient collection of source books related to Islamic Studies.
- Department doesn't enjoy hi-tech facilities in its class rooms which will surely enhance the quality of teaching-learning process.



Opportunities:

- The Department has the potential to be turned into a Centre of Excellence for quality research in different fields of Islamic Studies.
- Keeping in mind the Madarsa background of its students, the Department can produce graduates with deep knowledge of Islam representing as a good role model in a plural society.
- The Department can promote value and moral based education.
- The Department can benefit and promote inter disciplinary exchange programs with the students of other departments of the university.
- The Department can work on introducing a bridge course for Madarsa students for their access to main stream higher education.

Challenges:

- Most of the students of the department have very little knowledge of English language, which is a drawback for their intellectual growth and employment.
- This is Urdu University, and Non-Madarsa background students are generally weak in Urdu writing skills, so extra attention is required for their language correction.
- Providing hostel facility for all students is a big challenge, which some time affects their attendance. Most of the students come from financially weak family backgrounds and could not afford the outside accommodation.
- Future plans of the department.
- The Department plans to start Research Programs like M. Phil and Ph. D, and other Diploma programs in Islamic Studies in near future.
- The Department aims to train students in English and Urdu language writing skill.
- The Department plans to conduct multi-typed academic activities for the students to enhance their learning level.
- The Department plans to establish within the department a digital library containing important and rare source books and research materials.
- The Department plans to establish a strong academic contact with other similar departments in the country and abroad for different exchange programs for students and faculty members.



Evaluative Report of the Department

1. Name of the Department : **Political Science & Public Administration**
2. Year of establishment : 2006
3. Is the Department part of a School/Faculty of the university? Yes
4. Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., D.Sc., D.Litt., etc.): PG, M.Phil and Ph.D in Public Administration; PG Political Science; Integrated BA courses Political Science and Public Administration.
5. Interdisciplinary programmes and departments involved: Nil
6. Courses in collaboration with other universities, industries, foreign institutions: Nil
7. Details of programmes discontinued, if any, with reasons : Nil
8. Examination System: Semester
9. Participation in the courses offered by other departments: Nil
10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

Public Administration

Posts (Public Administration)	Sanctioned	Filled	Actual including CAS & MPS
Professor	01	01	01
Associate Professors	02	02	02
Assistant Professors	02	01	01

Political Science

Posts (Political Science)	Sanctioned	Filled	Actual including CAS & MPS
Professor	01	---	---
Associate Professors	02	---	---
Assistant Professors	02	02	02

11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./M.Phil guided (last 4 years)
Prof. S.M. Rahmatullah	M.A, Ph.D	Professor	Personnel Management, Human Resource	32Years	M.Phil – 09 Ph.D - 05



			Management, Administrative Theory, Local Governance, Indian Administration and Office Management		
Dr. Abdul Quayum	M.Phil, Ph.D	Associate Professor	International Relations, West Asia, Public Policy, Research Methodology	30 Years	M.Phil – 08 Ph.D - 02
Dr. Kaneez Zehra	M.A, M.Phil, Ph.D	Associate Professor & HOD	Personnel Management, E-governance, Women Studies, Police Administration	25 Years	M.Phil – 04 Ph.D - 01
Dr. Dastagirabasha Chabnur	M.A, M.Phil, Ph.D in Political Science	Asst. Professor	International Relations, Domestic Politics and Foreign Policy	8 Years	M.Phil - 01
Dr. Syed Najiullah	M.A, Ph.D	Asst. Professor	Indian Political Process, Public Policy and Studies on Minorities	14 Years	M.Phil – 06 Ph.D - 02
Dr. Ishtiyaq Ahmad	M.A, M.Phil Ph.D	Asst. Professor	Public Administration, Refugee Studies, Migrants and Stateless persons	13 Years	M.Phil - 02
Dr. Md. Khurshid Alam	M.A, Ph.D	Asst. Professor	Political Theory, Human Rights, Minority Rights, Indian Political System and State Politics	Joined on 15.10.2014	
Mrs. Shabana Farheen	M.A University of Mysore	Asst. Professor	International Relations, Political Theories	Joined on 20.10.2014	

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors: Prof. M.A. Kishore for One Year (2008 to 2009).
13. Percentage of classes taken by temporary faculty – programme-wise information: Nil
14. Programme-wise Student Teacher Ratio:
 2009 – 2010 Ph.D = 1:2, M.Phil 1:2, MA 13:1
 2010 – 2011 PhD = NIL, M.Phil = 2:1, MA 12:1
 2011-2012 PhD = 1:1, M.Phil = 2:1, MA = 6:1
 2012 – 2013 PhD= 1:1, M.Phil = 1:1, MA(Pub.Adm & Pol.Sci)=13:1
 2013 – 2014 PhD = 1:1, M.Phil = 1:1, MA(Pub.Adm & Pol.Sci)=12:1
 2014 – 2015 PhD = 2 : 1, M.Phil = 1:1, MA(Pub.Adm & Pol.Sci)=13:1



15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual: 01 LDC
16. Research thrust areas as recognized by major funding agencies: Nil
17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise:
- Major Research Project – An Impact of the 74th Constitution Amendment Act on Urban Governance & Development – A Micro Study of Cuddapa Municipal Corporation – completed in October 2011 – Prof.S.M. Rahmatullah.
 - Major Research Project on Representation of Minorities in Panchayat Raj Institutions of Kurnool Distirct in Andhra Pradesh by UGC – Dr. Syed Najiullah, Grant sanctioned from UGC – Rs.6,62,200/-
18. Inter-institutional collaborative projects and associated grants received a) National collaboration b) International collaboration : Nil
19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received. : Major Research Project (MRP) of UGC
20. Research facility / centre with
- State recognition
 - National recognition : Yes
 - International recognition
21. Special research laboratories sponsored by /created by industry or corporate bodies: Nil

22. Publications

Sl.	Name	Chapters	Ed. Books	Res/ article/ papers	Proceedings of seminars	Books
1.	Prof. S M Rahmatullah	-	-	12	-	-
2.	Dr. Abdul Quayum	1	-	3	-	6
3.	Dr. Kaneez Zehra	-	-	3	1	1
4.	Dr. Dastagir Basha	-	-	4	-	1
5.	Dr. Najiullah	-	3	5	-	2
6.	Dr. Ishtiyah Ahmad	-	-	15	-	3
Total		1	3	42	1	13

23. Details of patents and income generated : Nil
24. Areas of consultancy and income generated : Nil
25. Faculty selected nationally / internationally to visit other laboratories / institutions/industries in India and abroad: Nil



- Faculty serving in: a) National committees b) International committees c) Editorial Boards d) any other (please specify)
- Prof.S.M. Rahmatullah: Appointed by UGC on Expert Committee to evaluate and recommend proposals under the Scheme of Minor Research Project / Workshops / Conferences for the year 2013-2014
- Dr. Abdul Quayum: NCPUL Committee member, New Delhi (Expert Committee for Social Science)
- Dr. Dastagirabasha Chabnur: Indian Political Science Association (Executive Body Member) and Maulana Azad Academy (Editorial Board Memebr, Lucknow).
- Dr. Ishtiyag Ahmad: All India Political Science Association – Life Membership, Merut

27. Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs).

- Dr. Kaneez Zehra, Associate Professor
 - Completed Orientation Training Programme at Academic Staff College
 - Participated in the three days UGC Sponsored Professional Development Programme on “Workshop for Research Supervisors” 27-29 Sep, 2013.
 - Participated in Capacity Building of Women Mangers in Higher Education organised by Dept. of Management, sponsored by UGC 3 – 7 Dec, 2013. (SAM Workshop).
- Dr. Dastagirabasha Chabnur, Assistant Professor
 - Participated in the three days UGC Sponsored Professional Development Programme on “Workshop for Research Supervisors” 27-29 Sep, 2013.
- Dr. Syed Najiullah, Assistant Professor
 - Participated in the three days UGC Sponsored Professional Development Programme on “Workshop for Research Supervisors” 27-29 Sep, 2013.
- Dr. Isthiyaq Ahmad, Assistant Professor
 - Participated in the three days UGC Sponsored Professional Development Programme on “Workshop for Research Supervisors” 27-29 Sep, 2013.

28. Student projects : Nil

29. Awards / recognitions received at the national and international level by a) Faculty, b) Doctoral / post doctoral fellows, c) Students

Year	Names of the Faculty	Title of the Award	International/National/State
2009-10	----	----	----
2010-11	Dr. Abdul Quayum	Award for the Book Research Methodology in Urdu by Urdu Academy, Govt. of A.P.	State
2011-12	Dr. Abdul Quayum	Life Time Achievement Award for Education and Training by Urdu	State



		Academy, Govt. of A.P.	
2012-13	Dr. Abdul Quayum	Silver Plate as First Prize for Best Paper	National
2012-13	Dr. Isthiaq Ahmed	1. Bharat Joythi Award. 2. Best Citizen of India	National

- Seminars/ Conferences/Workshops organized and the source of funding (national /international) with details of outstanding participants, if any.
- Organised a First National Seminar on Impact & Implications of Union Budget 200- 2010 on Common Man – funding by MANUU on 18th July, 2009.
- Organised a Second National Seminar on Democratic Decentralization in Urban India for Good Governance and Sustainable Development – Partially Sponsored by ICSSR on 25th & 26th March, 2013.

30. Code of ethics for research followed by the departments

- To acknowledge the references from the respective sources like (Books, Journals, Magazines, websites, periodicals, News papers etc.
- Research Students are taught not to indulge in plagiarism and are warned of the Consequences.
- The Department plans to acquire anti-plagiarism Software.

31. Student profile programme-wise:

Name of the Programme	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
MA Public Administration					
(2009-2011)	50	09	17	-	-
(2010-2012)	31	12	7	41%	42%
(2011-2013)	13	06	07	33%	71%
MA Political Science started in the year 2012					
(2012-2014)	18	10	08	80%	50%
M.Phil Public Administration					
(2009-2010)	06	02	04	-	-
(2010-2011)	08	04	04	-	-
(2011-2012)	08	04	04	-	-
(2012-2013)	07	03	02	-	-
Ph.D. Public Administration					
(2009-2010)	02	02	-	-	-
(2010-2011)	Nil	Nil	NIL	-	-
(2011-2012)	03	01	02	-	-
(2012-2013)	05	01	04	-	-

32. Diversity of students

Name of the Programme	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries



MA Pub Adm (2009-2011)	-----	96%	4%	-----
(2010-2012)	-----	96%	4%	-----
(2011-2013)	-----	85%	15%	-----

34. How many students have cleared Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise: 01 student qualified UGC NET & SLET.

35. Student progression

Student progression	Percentage against enrolled
UG to PG	---
PG to M.Phil.	24.3%
PG to Ph.D.	2.4% (Direct)
Ph.D. to Post-Doctoral	---
Employed	---
<input type="checkbox"/> Campus selection	---
<input type="checkbox"/> Other than campus recruitment	Private Sector
Entrepreneurs	---

36. Diversity of staff

Percentage of faculty who are graduates	
of the Same university	---
from other universities within the State	04
from universities from other States	04
from universities outside the country	---

37. Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period 01 awarded Ph.D September 2014 (New faculty)

38. Present details of departmental infrastructural facilities with regard to

- Library : Nil
- Internet facilities for staff and students : Yes
- Total number of class rooms : 04
- Class rooms with ICT facility : No
- Students' laboratories : Yes (Compute Lab)
- Research laboratories : No

39. List of doctoral, post-doctoral students and Research Associates

- from the host institution/university: 02 completed, 14 pursuing PhD
- from other institutions/universities: Nil

40. Number of post graduate students getting financial assistance from the university: Monthly Scholarship for 20months @ Rs.1000/- per student.

- I Year - MA Pub.Adm – 05, MA Pol.Sci – 13
- II Year – MA Pub.Adm – 03, MA Pol.Sci - 10



41. Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology.
- Departmental meeting were held and discussions took place regarding the Syllabus of Political Science. MA Political Science started in 2012 curriculum was designed and approved by the BOS.
42. Does the department obtain feedback from :
- faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?
 - Oral Feedback is collected from the faculty on curriculum and also on Teaching Learning Evaluation. Latest Topics are identified and included in the Syllabus. Syllabus is reviewed and incorporated after the BOS approval.
 - Students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?
 - Feedback is collected from the students and the faculty is informed about the feedback.
 - Alumni and employers on the programmes offered and how does the department utilize the feedback? Nil
43. List the distinguished alumni of the department (maximum 10)
- Yasmeen
 - Haseena Uzma
 - Mohd. Yousuf
 - Mohd. Mustahasan
44. Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.

Lectures on Topic	External Experts
“Right to Information – Problems and Prospects”	Mr. Jannat Hussain IAS, <i>Chief Information Commissioner, AP</i> and Mr. Dileep Reddy <i>Commissioner Information AP.</i>
“Census and Social Justice”	Mr. Aariz Mohd. <i>Director, Centre for Social Justice and Social Activisit.</i>
“Corruption – And the Jan Lokpal Bill, Problems and Prospects”	Prof. Haragopal, Dept. of Political Science, HCU
“India’s Foreign Policy with reference to its Neighbours	Ambassador Ashok Sajjanhar, Secretary, <i>National Foundation for Communal Harmony</i>

45. List the teaching methods adopted by the faculty for different programmes.

The Department also makes use of Power point presentations, Lecture Methods, Debates and discussions.

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?

The Department ensures regular and constant academic activities such as Seminars, Symposium and Conferences. Besides this there are interactive sessions between the



faculty & the students which is immensely benefiting them, as the result is, the students are well equipped with the subject knowledge & the latest knowledge of their subject area. It also prepares and updates them with current affairs and thereby acquiring a detailed knowledge of the society, economy, administrative system, its challenges, environmental issues and politics as well.

47. Highlight the participation of students and faculty in extension activities.

The Students participated in Blood Donation Camp and Relief work. Girls participated in the RUN for Women Empowerment on the occasion of Women's Day.

48. Give details of “beyond syllabus scholarly activities” of the department.

Faculty participated in Seminars, Conference, Workshops, Paper presentations by the faculty. In addition to this students also participated in paper presentations.

49. State whether the programme/department is accredited/ graded by other agencies?

If yes, give details. : University Accredited ‘A’ Grade by NAAC

50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied.

The faculty of the Department have tried their best to look into Socio, Political, Economic, administrative phenomena in their research work contributing to knowledge, generating knowledge from different perspectives such as theory or concept besides this, the research scholars are also engaged in research on different aspects.

51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

Strengths

- Robust and Advanced Curriculum
- Highly Qualified and Experienced Staff with 32 years of professional experience.
- Students from different parts of the States / Country come to pursue higher education.
- Students from different parts of the Country representing an All India Outlook.
- Advanced computer lab in the University.
- Research Guidance leading to M.Phil and Ph.D on varied areas of Public Administration such as Public Policy, Human Rights, E-governance, Child Rights, Minority Rights, Women Empowerment and PanchayatiRaj.
- Weaknesses
- Need more job placement assistance.

Opportunities

- It provides a preparatory ground for entry into All India and Civil Services



exams.

- Provides opportunity to underprivileged students for higher education

Challenges

- To attract more students to pursue higher education specially from rural areas.
- Students Diversity

52. Future plans of the department.

- To start M.A in Human Resource Management (HRM)
- M.Phil and Ph.D in Political Science.
- Third National Seminar will be conducted on 10-11 February 2015 on Educational Development of Minorities – Policy Initiatives and Impact (Co-Sponsored by Ministry of Minority Affairs, Govt. of India)

53. Latest Activities of the Department

One Day Seminar on “Good Governance and Society” was held on 24th December 2014 jointly by Dept. of Management & Commerce and Dept. of Political Science & Public Administration.



Evaluative Report of the Department

1. Name of the Department: **Department of Social Work**
2. Year of establishment: 2006
3. Is the Department part of a School/Faculty of the university? Yes
4. Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., D.Sc., D.Litt., etc.): Ph.D. (Social Work) & Master of Social Work (MSW)
5. Interdisciplinary programmes and departments involved:

The departments of CS&IT offers FIT program and the department of English offers Proficiency in English course to the students of Social Work.
6. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
7. Details of programmes discontinued, if any, with reasons: No
8. Examination System: Annual/Semester/Trimester/Choice Based Credit System: Semester
9. Participation of the department in the courses offered by other departments:

The students of the departments are encouraged to attend seminars, film projection and group discussions organised by other departments and centers on an informal basis as measures of enrichment.
10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

Posts	Sanctioned	Filled	Actual (including CAS & MPS)
Professor	01	01	01
Associate Professors	02	01	01
Asst. Professors	03	02	02
Senior Consultant/Professor	-	-	01



11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance:

Name	Qualification	Designation	Specialization	No. Of Years of Experience	No. of Ph.D./M.Phil guided (last 4 years)
Prof. H.Y. Siddiqui	Ph.D. (Social Work) MSW	Senior Consultant/ Professor	Social Work Education & Social Development	40 Years	
Prof. Mohd Shahid	Ph.D. (Social Work) MSW	Head	Social Work Education, Reproductive Health, Participatory Research & Minorities	12 Years	Ph.D.: 03
Dr. Md Shahid Raza	Ph.D. (Social Work) MSW	Associate Professor	Group Work, Social Development & Women and Micro Finance	09 Years	Ph.D.: 01
Mr. Md Israr Alam	(NET- Social Work) MSW MBA	Assistant Professor	Self Help and Livelihood & Project Management	03 Years	
Dr. Md Aftab Alam	Ph.D. (Social Work) MSW	Assistant Professor	Community Work & School Social Work	04 years	

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors : Nil

13. Percentage of classes taken by temporary faculty – programme-wise information: Nil

14. Programme-wise Student Teacher Ratio:

- Ph.D. 01:01
- Master of Social Work: 12:01

15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual: 02 Contractual (01LDC & 01 Office Attendant)

16. Research thrust areas as recognized by major funding agencies:

In view of the gender inclusive approach of UGC, mandate of MANUU to focus on women education and the Department's goal to work with people on margins, the thrust area of research was contemplated and approved vide vide BOS dated



26.08.2013. The departmental research focus is: Minorities with special reference to gender issues with emphasis on practice based/intervention research.

17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise.: Nil
18. Inter-institutional collaborative projects and associated grants received a) National collaboration b) International collaboration: Nil
19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received. : Nil
20. Research facility / centre with a) state recognition, b) national recognition, c) international recognition: Nil
21. Special research laboratories sponsored by / created by industry or corporate bodies: Nil
22. Publications:
 - Number of papers published in peer reviewed journals (national / international): 05
 - Monographs: 01
 - Chapters in Books: 04
 - Edited Books:
 - Books with ISBN with details of publishers: 01
 - *Muslim Women and Micro-Finance-A Power Relation Framework*, Lucknow: New Royal Book Company, 2014 ISBN 978-93-83138-29-6
 - Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
23. Details of patents and income generated: Nil
24. Areas of consultancy and income generated: Nil
25. Faculty selected nationally / internationally to visit other laboratories / institutions industries in India and abroad: Nil
26. Faculty serving in :
 - a. National committees b) International committees c) Editorial Boards d) any other (please specify)-:
 - Advisory Board: Prof. Mohd. Shahid is in the advisory board of National Association of Professional Social Work in India, and Indian Social Work Congress.
 - Examiner/Research Expert: Prof. Mohd Shahid and Dr Md. Shahid Raza are



on the panel of examiners/experts of University of Delhi, TISS, University of Himachal Pradesh, Kashmir University, AMU, and JMI.

- Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs).
- Programmes Attended:
 - UGC Academic Staff College- Orientation Programme: 02
 - UGC Academic Staff College- Refresher Programme: 01
 - UGC Sponsored Professional Development Programme - Workshop for Research Supervision: 01
 - National Workshop on Field Work in Social Work Education, Dept. of Social Work Education, Jamia Millia Islamia, New Delhi: 01
 - Workshop on Changing Cultures, communities and Urban Spaces, TISS Hyderabad 01
- Programs Co-ordinated:
 - UGC Academic Staff College- Refresher Programme on Sociology & Social Work coordinated by Dr Md. Shahid Raza: *Theme-Contemporary Indian Society and Challenges of Social Science Research*
- Student projects
- Percentage of students who have done in-house projects including inter-departmental projects: 100 % Compulsory Concurrent Fieldwork in different governmental and Non governmental agencies, organizations, NGOs, etc. in Hyderabad
- Percentage of students doing projects in collaboration with other universities /industry / institute: 100 % Compulsory Block Placement in different National and International Agencies and NGOs

29. Awards / recognitions received at the national and international level by

- Faculty: 02 Faculty members awarded Ph.D.
- Doctoral / post doctoral fellows: Nil
- Students: 01 Student awarded UGC NET

30. Seminars/ Conferences/Workshops organized and the source of funding (national/international) with details of outstanding participants, if any.: Nil

31. Code of ethics for research followed by the departments:

The department emphasizes strongly on the issues of ethics in research. The students are taught the ethical responsibilities in research with reference to the subjects of researcher, researchers, society and funding agency. The department strongly negates the practice of plagiarism.



32. Student profile programme-wise:

Name of the Programme	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
Ph.D. (2014)	21	02	00		
MSW					
2009-11	84	31	00	100	
2010-12	150	28	03	100	100
2011-13	128	31	00	100	
2012-14	123	18	02	100	50
2013-15	137	21	05		
2014-16	71	21	00		
Total	714	152	10		

33. Diversity of students

Name of the Programme	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
Ph.D. (2014)	---	---	100	---
MSW				
2009-11	---	10	90	---
2010-12	---	10	90	---
2011-13	03	03	94	---
2012-14	---	---	100	---
2013-15	04	12	84	---
2014-16	---	09	91	---

34. How many students have cleared Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise.: UGC NET- 01

35. Student progression

Student progression	Percentage against enrolled
UG to PG	NA
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed	---
<input type="checkbox"/> Campus selection	05%
<input type="checkbox"/> Other than campus recruitment	95%
Entrepreneurs	---



36. Diversity of staff

Percentage of faculty who are graduates	
of the Same university	---
from other universities within the State	---
from universities from other States	05
from universities outside the country	---

37. Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period: 02 Ph.D.

38. Present details of departmental infrastructural facilities with regard to

- Library: The department is developing library for the easy access to students and faculty.
- Internet facilities for staff and students: WiFi and Cabled internet facility to all the teaching, non teaching and students.
- Total number of class rooms: 02
- Class rooms with ICT facility: The department uses the facilities of Department of Computer Science & Information Technology for the purpose of using ICT in classes and skill labs.
- Students' laboratories: The department has taken imitative in starting Skill Lab and other thematic TOTs for the knowledge, attitude and skill building of students.
- Research laboratories: The department aims to make Research Colloquium an active and vibrant part of the departmental research activities.

39. List of doctoral, post-doctoral students and Research Associates : Nil

40. Number of post graduate students getting financial assistance from the university:

42 (University Scholarship @ Rs. 1000 for 20 months for all PG students having minimum of 75% attendance/month)

41. Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology:

New Programme introduced: Ph.D. (Social Work) 2014- started after series of Departmental Consultative Meetings and Board of Studies.

42. Does the department obtain feedback from:

a. Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?

The department regularly holds Consultative Departmental Meetings with faculty members, and obtains feedback from students through Student's Advisory Committee. In view of these feedbacks, the department has been consistently revising



course curriculum. Recently, it has made a major revision in Master of Social Work course curriculum and field practicum viz. concurrent Field Work, Field work Supervision, Individual Conferences, Seminar Presentations and Skill Lab.

- b. Students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?

The Department of Social Work has evolved a system of regular interaction and sharing between the students and the department through Student's Advisory Committee. It provides a sound platform to the students to put forward their views and concerns which are properly addressed by the department for benefit of students. For this Student Advisory Team is constituted consisting of one faculty (Students' Advisor) and 02 students' representatives each from first and final year. Joint meeting with students' are held at regular intervals. Students' Advisor (Faculty In charge) is appointed for each academic session through departmental meeting.

- c. Alumni and employers on the programmes offered and how does the department utilize the feedback?

Annual NGO-Meet with agencies and NGOs where students are placed for their concurrent fieldwork is organised. This has strengthened the quality of fieldwork training and learning process.

43. List the distinguished alumni of the department (maximum 10)

S. No	Name of the Alumni	Batch	Designation	Organization
1.	Md Parvez Alam	2009-11	Project Coordinator	SAFA India Society, Hyderabad
2.	Md Nasiruddin	2009-11	Social Work Counsellor	Govt. Hospital, Jeddah, Saudi Arabia
3.	Khwaja Moinuddin	2009-11	Project Coordinator	Nandi Foundation, Hyderabad
4.	Abid Ali	2010-12	Project Coordinator	DSACS, New Delhi
5.	Mohd. Noori	2010-12	Project Officer	Aman Biradri Foundation, New Delhi
6.	Mufakkir Abbas	2011-13	Project Coordinator	CASP- Plan India, New Delhi
7.	Vakeel Ahmad	2011-13	Social Work Counsellor	AIMS, New Delhi
8.	Mohd Shadab Ali	2011-13	GRC Coordinator	Basic Foundation, New Delhi
9.	Mohd Asjad	2011-13	Gandhi Fellow	Piramal foundation
10.	Sakir Alam	2012-14	Project Coordinator	PRA YAS, New Delhi



44. Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.

- One Week Orientation Programme at the beginning of each academic Year
- Extension/Guest lectures by Resource Persons from TISS, Dept. of Social Work, DU, Jamia Millia Islamia, CDS, NIRD and other various esteemed institutions and organisations.
- NGO-MEET cum Mela
- Exposure visits and Study tour to premier academic institutions and NGOs
- Innovative Academic Intervention including Skill Lab and theme based ToTs

45. List the teaching methods adopted by the faculty for different programmes. Lectures, Visual Narratives (Documentary Screening and Video Clips), Case Study, Group Discussion, Use of Participatory techniques, PPT Presentation, etc.

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?

Annual Calendar is developed for academic activities and monthly review meetings are held to monitor the progress. The proceedings of monthly review meetings are properly recorded (Minutes of the meeting) and shared with appropriate bodies.

47. Highlight the participation of students and faculty in extension activities.:

- Organising and celebrating various days like World Cancer Day, World Social Work Day, Women's Day etc.
- Organizing Blood Donation Camps
- Organising various awareness programme for education, health, gender issues in community
- Organising immunization camps in the community
- NGO-Mela
- Active Participation in NSS

48. Give details of “beyond syllabus scholarly activities” of the department.

- Innovative Academic Interventions:
 - Skill Lab introduced and institutionalised: The Department of Social Work started Skill Lab as a major innovation to develop knowledge, skill and attitude (KSA) among the social work students and over the years of experimentation, it has institutionalised this innovation by making it part of the course curriculum. The department has incorporated Skill Lab as part of the curriculum content [vide Master of Social Work (Course Structure, Rules, Regulations and Paper Contents) Revision dated 26.08.2013]. To help students acquire specific



KSA for professional practice and value orientation, fortnightly skill lab is organised as regular time table based activity. At present, Department emphasises on four core social work skills i.e. Communication, Sensitivity, Analytical and Technical Skills and is in the process of developing Skill Lab Manual.

- Collective Research Initiative for research writing and publication of faculty members.
- Field work Seminar presentation fully coordinated by the students themselves. They share the role of chairperson, recorder and presenter for the conduct of each session and faculty members participate as resource persons.
- Theme based ToTs: Document Mapping & Use of ICT, PRA Exercises, Village Study Workshops etc.

49. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details.: Nil
50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied. : As in question 48.
51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

Strengths	Weaknesses
<p>Urdu as a medium of Instruction leading to higher comprehension among students.</p> <p>Well designed, market & students' need based and practically implemented academic components (teaching methods, Concurrent Fieldwork, Fieldwork supervision, ICs, Fieldwork Presentation, Skill Lab etc)</p> <p>Innovative academic initiative including Skill Lab, ToTs</p> <p>Average students' attendance rate of 95 % through transparent system of monthly display of attendance across teachers and classes on departmental notice board</p> <p>Transparent evaluation system</p> <p>Faculty members having sound experience from both academic and field</p> <p>Sound, updated and systematic database of the academic and administrative</p>	<p>Limited teaching faculty</p> <p>Limited infrastructure facility</p>



Strengths	Weaknesses
<p>information</p> <p>Online record of students (Group mail account, CVs, Placement details, etc.) of all batches and regular communication & sharing with the passed out students</p>	
Opportunities	Challenges
<p>Develop quality indigenous social work literature in Urdu language</p> <p>Students with difficult life trajectories and accordingly to engage with the most marginalised sections of the society</p> <p>Research focus of the department: Conduct quality research focusing minorities with special reference to gender issues with emphasis on practice based/intervention research.</p> <p>Providing professional education to Urdu knowing marginalised groups.</p> <p>Developing Skill Manual</p> <p>Developing Fieldwork Manual</p>	<p>Below the expected number of applications and enrolment.</p> <p>Lack of Social Work Literature in Urdu Language.</p>

52. Future plans of the department.

- Developing social work literature in Urdu language
- Developing Skill Lab Manual in Urdu and English language
- Developing fieldwork Manual in Urdu and English language
- Longitudinal study on skill lab interventions of the department
- Advancing towards research and collaborative projects with special reference to the research focus of the department
- Promoting and sustaining collaboration with fieldwork agencies and organisations for better fieldwork placement
- Promoting practice based intervention research
- New Programme to be introduced: The department aims to introduce PG Diploma in Social Work (Rural Interventions) after due consultation with pass out students, market assessment and vide BOS dated 26.08.2014 the course curriculum has also been approved.



Evaluative Report of the Department

1. Name of the Department : **Department of Women Education**
2. Year of establishment : 2004
3. Is the Department part of a School/Faculty of the university: Yes
4. Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., D.Sc., D.Litt., etc.): PG, M.Phil & Ph.D.
5. Interdisciplinary programmes and departments involved : Nil
6. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
7. Details of programmes discontinued, if any, with reasons : Nil
8. Examination System: Annual/Semester/Trimester/Choice Based Credit System: Semester
9. Participation of the department in the courses offered by other departments:
 - Co-ordinate to conduct refresher course in Women Studies (Dr. Shahida) 2009- 2013
 - Conduct classes for PG students of Dept. of Urdu - (Dr. Ameena Tahseen) 2011 – 2013
 - Assisted in preparation of contents for paper on women’s studies in Dept. of Education and Training, Public Administration and Political Science
10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

Posts	Sanctioned	Filled	Actual including CAS & MPS
Professor	01	01	01
Associate Professors	02	01	01
Assistant Professors	03	03	03

11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance:

Name	Qualification	Designation	Specialization	No. Of Years of Experience	No. of Ph.D./M.Phil guided (last 4 years)
Late. Prof. Rehana Sultana	MOI,OU, M.A., Urdu, M.A. Pub. Admn., M.Phil Urdu, PhD Urdu, Urdu Pandit , B.Ed, M.Ed, LLB	HOD	Urdu	25 Years	PhD – 02 M.Phil– 04
Dr. Shahida	MSc. PhD	Associate Professor	Anthropology	18 Years	PhD – 02 M.Phil – 13
Dr. Amena Tahseen	M.A, M.Phil, PhD	Assistant Professor	Urdu literature and Women Studies	16 Years	PhD – 02 M.Phil – 13
Ms. Shabana Kesar	M.A (Net)	Assistant Professor	Women Studies	08 Years	-
Dr. Qamar Parveen	PhD	Assistant Professor	Indian Government Politics	09 Years	M.Phil – 03

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors: Nil
13. Percentage of classes taken by temporary faculty – programme-wise information: Nil
14. Programme-wise Student Teacher Ratio:
- M.A. : 18: 4
 - M.Phil & PhD : 27 : 4
15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual : 02 Contractual (01 LDC & 01 Attender)
16. Research thrust areas as recognized by major funding agencies: Nil
17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise. :

Dr. Shahida, UGC sponsored MRP, “Role of Universities in Digitizing Rural Communities”, Rs. 8,36,600/- year 2006 - 2009.



18. Inter-institutional collaborative projects and associated grants received a) National collaboration b) International collaboration

- ICSSR - Rs. 5,000/-, Year 2011, Dr. Shahida, Documentation of data on Social Science faculty status, Research Grants, workshops etc. for ICSSR, Southern Regional Centre, Hyderabad, 25.07.2011. The project was successfully completed.
- NIRD- UN-Women Project, Rs. 30,000/-, Year 2012, Dr. Shahida, Contributed a chapter for the training module for Promoting Women's Political Leadership and Governance.
- WD&CW, May, 2014, Rs. 40,000/-, Dr. Shahida, Translated into Urdu 4 Volumes of study material for Aanganwadi Schools, to promote Girl Child education Dept. of Women Development and Child Welfare. Govt. Of A.P.2014.

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received: Nil

20. Research facility / centre with: a. state recognition, b. National Recognition , c. international recognition: Nil

21. Special research laboratories sponsored by / created by industry or corporate bodies: Nil

22. Publications:

- Number of papers published in peer reviewed journals (national / international):
 - Dr. Shahida -01
 - Dr. Ameena Tahseen- 12
 - Dr. Parveen Qamar- 02
- Monographs: Nil
- Chapters in Books:
 - Dr. Shahida -04
 - Dr. Ameena Tahseen- 02
- Edited Books:
 - Dr. Shahida (Ed.). Understanding Women's Issues: A feminist Standpoint. Saarbrucken, Germany: LAP Lambert Academic Publishing, 2012. ISBN 978-659-22772-1. (International)
 - Dr Shahid (Ed). Women's Human Rights – A Feminist Discourse. (Ed.). In Print. Anmol Publication New Delhi. ISBN: 978-81-261
- Books published with details of ISBN number etc:
 - Dr. Ameena Tahseen, "TANISEE FIKR KI JIHAAT" Published by "EDUCATIONAL PUBLISHING HOUSE-DELHI" in March 2012 with ISBN No 978-81-8223-842-8



- Dr. Ameena Tahseen, “Hyderabad mein Urdu Adab ki Tahqeeq”
Published by Educational Publishing House ,Delhi- with ISBN No 6-978-81-8223-668-4
- Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.):
 - Dr. Shahida CSA Sociological Abstract: Gender as a Concern – Human Rights. Source: Society for the study of Social problems, Atlanta, Georgia. 2010.
- Impact Factor – range / average : 0.144 SRELS Journal
- Details of patents and income generated: Nil
- Areas of consultancy and income generated: Nil
- Faculty selected nationally / internationally to visit other laboratories / institutions Industries in India and abroad (not applicable) : Nil
- Faculty serving in: a) National committees b) International committees c) Editorial Boards d) any other (please specify)
- Dr. Shahida, ICSSR - SRC ,
 - Member Advisory Committee, March 2012 - April 2014
 - Member Legal Consultant Committee March 2012 - April 2014
- 27. Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs):
 - Dr. Shahida
 - WORKSHOP Attended – 07; organised / addressed/ co-ordinated - 09
 - SEMINARS: Presented papers – 13; Keynote address/ chair – 05
 - Dr. Ameena Tahseen
 - WORKSHOP – 02
 - Seminar – 19
 - Ms. Shabana Kesar
 - WORKSHOP – 01
 - Seminar – 05
 - Conferences – 16
 - Dr. Parveen Qamar
 - WORKSHOP – 01
 - Conference/ Seminar – 10
- 28. Student projects : a. percentage of students who have done in-house projects including inter-departmental projects; b. percentage of students doing projects in collaboration with other universities industry / institute : Nil



29. Awards / recognitions received at the national and international level by:

a. Faculty :

- Late. Prof. Rehana Sultana
 - State Tahniyath Award for Muslim Women Services. August – 2009.
 - Khatoon –e- Jannat Award Gives Faizan-e- Mustafa International Organization - 2011.
 - Shanti Dooth Award by World Peace Society – 2013
 - Women Journalist , DD Saptagiri Award 2014
- Dr. Ameena Tahseen
 - Received Literary Award-2008 (Research Category) on Book “Mutaliyat-E-Niswan” Awarded by Urdu Academy AP, in the year 2009.
 - Received, Literary Award-2010 (Research Category) on Book “Hyderabad mein Urdu Adab ki Tahqeeq” Awarded by Urdu Academy AP.
 - Received, Literary Award-2012 (Research Category) on Book “TANISEE FIKR KI JIHAAT” Awarded by Urdu Academy AP.
 - BEST TEACHER AWARD-2012-13 Awarded by Dept of Minority Affairs, Govt of A.P. on Education Day 11-09-2013.
 - b. Doctoral / post doctoral fellows : Nil
 - c. Students: Ayesha Jabeen, Certificate in Appreciation of Witnessing the Republic Day Parade 2011 from the Prime Minister’s Box at Rajpath New Delhi as a Guest Ms of Hon’ble Prime Minister of India.

30. Seminars/ Conferences/Workshops organized and the source of funding (national International) with details of outstanding participants, if any. :

- Two Day National Seminar on “Women’s Human Rights – A feminist Discourse” Sponsored by MANUU & ICSSR. March 8th – 9th 2012. Rs. 1,11,533/-
 - Vice-Chancellor, MANUU.
 - Prof. Hameeda Nayeem, Academician, Writer & Human Rights Activist.
 - Flavia Agnes, Co-Founder Majlis, Feminist Lawyer.
 - Prof. Vasant Kannabiran, ASMITA.
 - Prof. Rekhan Pandey.
 - Prof. Kancha Iliah.
 - Prof. Vishweshwar Rao.
 - Prof. Ahmed Ullah
 - Mazher Hussain
 - Justice E. Ismail
 - Prof. Amina Kishore

- Two Day National Seminar on “Role of Women in Mass Media “after



independence in collaboration with Govt. Degree College for women. Sponsored by UGC. February 19th – 20th 2014.

- Ms. Farhat Rizvi, Senior Journalist, Rashtriya Sahara.
- Registrar, MANUU
- Prof. Rekha Pandey

31. Code of ethics for research followed by the departments:

To avoid plagiarism, students are advised to credit the sources used. Standard citation techniques are encouraged. They are told to follow the details of sources used such as authors name, title, page number, year of publication, publishers etc., to follow the ethics in citation.

32. Student profile programme-wise:

Name of the Programme	Applications Received	Selected		Pass percentage	
		Male	Female	Male	Female
M.A (Women's Studies)					
2009-10	20	03	12	18.8%	72.7%
2010-11	23	05	13	25%	62.5%
2011-12	19	03	08	-	80%
2012-13	28	08	09	28.5%	57.14%
2013-14	24	04	04	25%	54%
M.Phil (Women's Studies)					
2009-10	18	0	7	100%	100%
2010-11	24	05	11	100%	100%
2011-12	16	06	02	100%	100%
2012-13	08	02	02	100%	100%
2013-14	43	05	03	100%	100%
PhD. (Women's Studies)					
2009-10	15	0%	07	-	100%
2010-11	08	01	01	100%	100%
2011-12	09	04	00	100%	-
2012-13	09	03	03	100%	100%
2013-14	12	01	01	100%	100%

33. Diversity of Students:

Name of the Programme	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
M.A (Women's Studies)				
2009-10	-	100%	-	-
2010-11	27.7%	55.5%	16.6%	-
2011-12	18.18%	72.72%	9.09%	-

Name of the Programme	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
2012-13	29.4%	23.52%	47.05%	-
2013-14	25%	25%	50%	
M.Phil (Women's Studies)				
2009-10	90%	-	10%	-
2010-11	68.75%	25%	6.25%	-
2011-12	100%	-	-	-
2012-13	100%	-	-	-
2013-14	75%	-	25%	-
PhD. (Women's Studies)				
2009-10	71.4%	14.20%	14.20%	-
2010-11	50%	50%	-	-
2011-12	25%	25%	50%	-
2012-13	100%	-	-	-
2013-14	50%	-	50%	-

34. How many students have cleared Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise.

Abdul Bari Naik, JRF , NET (2011, 2012), Civil Services Mains (2013)

35. Student progression:

Student progression	Percentage against enrolled
UG to PG	Nil
PG to M.Phil.	41.3%
PG to Ph.D.	61.9%
Ph.D. to Post-Doctoral	Not applicable
Employed	Not applicable
Campus selection	Not applicable
Other than campus recruitment	Not applicable
Entrepreneurs	

36. Diversity of staff

Percentage of faculty who are graduates	
Of the same university	Nil
From other universities within the state	02
From universities from other states from	03
Universities outside the country	Nil



37. Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period : Nil
38. Present details of departmental infrastructural facilities with regard to
- Library : No
 - Internet facilities for staff and students : Yes
 - Total number of class rooms : 03
 - Class rooms with ICT facility : No
 - Students' laboratories : Nil
 - Research laboratories : Nil
39. List of doctoral, post-doctoral students and Research Associates: a. from the host institution/university, b. from other institutions/universities : Nil
40. Number of post graduate students getting financial assistance from the university.

Sl..	Academic Year	M.A. 1st Year	M.A. 2nd Year
1.	2009-10	08	09
2.	2010-11	10	08
3.	2011-12	08	10
4.	2012-13	15	06
5.	2013-14	08	08

41. Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology.

PhD Programme. During the empirical survey of PG students and M.Phil students, it was learnt that there is a dire need to conduct exploratory research in Hyderabad among the minorities to document / prepare data base on the issues pertaining to them.

42. Does the department obtain feedback from
- Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?
 - Students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?
 - Alumni and employers on the programmes offered and how does the department utilize the feedback?
43. List the distinguished alumni of the department (maximum 10) :
- Dr. Aleemullah Khan , Social Activist, Writer, Crusader against dowry. Director, Socio- Reform Society.
 - Dr. Farida Zain, Feminist Writer. Recipient of many awards.
44. Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.: 02

The department invites professionals and activists to interact with the students.



Following persons, well known in their respective fields interacted with the students: Prof. Susi Tharu, AIDWA President Mrs. Subhashni Ali, Prof. Vibhuti Patel, Flavia Agnes, Prof. Meena Chandavarkar, Prof. Rekha Pandey, Dr. Sarad Dawla, Trusty Seva, P. Prashanti, Director AP Mahila Samikhya, Kameshwari Jandhalaya

45. List the teaching methods adopted by the faculty for different programmes.
- M.A. Continuous Evaluation: Class Room Teaching, Assignments , Internal Assessments, Group Discussions, Seminars, Expert Lectures, Empirical Survey, Visit to NGOs and Colloquia.
 - M.Phil & PhD: Class Room Teaching, Empirical Survey, Visit to NGOs, Colloquia, Presentation & Evaluation and special lectures.
46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored? : Through above mentioned methods of continuous evaluation
47. Highlight the participation of students and faculty in extension activities.
- Community Survey, Interactive Sessions with community and NGOs on issues and policies pertaining to women. Dialogues with community / Religious / Political Activist on minority issues and their empowerment
 - Seminar, Lectures, Debates on the issues, policies and legal provisions for Muslims in minority colleges in the Muslim dominated areas.
48. Give details of “beyond syllabus scholarly activities” of the department.
- Gender Sensitization programme and Lectures on Protection of Women from Sexual Harassment. Clientele - Schools, University, Hostels, Other Universities and Institutions higher learning.
 - Legal Awareness Programme for School and PG students.
 - Refresher Course in Women Studies. UG and PG Teachers drawn from various institutions in India
 - Discourse and dialogue on various policies and legal provisions such as DVC Act 2005 and Sec. 498A IPC, Sexual Harassment of work place (Prevention, Prohibition and Redressal) Act etc.,
 - Conduct sessions on feminist research methodology.
 - Problems of NRI marriages among Muslims. A dialogue with Ministry of External Affairs organised by HCU and at TISS on the ambiguity of temporary marriages among Muslims.
 - To promote Girl Child Education among the Muslims, prepared / Translated study material from Telugu to Urdu for Department of Women Welfare and Child Development, Govt. of India.
 - Muslim Women’s Rights and Sharia.
 - Debate on construction of standard Nikkah Nama.
 - Prepared Training module for Promoting Women’s Political Leadership and Gender Responsive Governance.
 - Under “Study Abroad Course” for delegates of women studies programme of Wyoming University, Laramie, US at Hyderabad, delivered lectures.



- Conducted Training for sensitization for Govt. officials on social, economic and educational conditions of Muslim Community in India. Dr. MCR HRD Institute of Andhra Pradesh.
 - Translated autobiography of Dr. Flavia Agnes for the reference of women's studies.
49. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details. : No
50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied.
- Developed Training Module for promoting Women's Political Leadership and Governance for women leaders of Panchayati Raj. NIRD-UN-Women.
 - Translated/ Prepared study material for Anganwadi students from Telugu to Urdu for Dept. of Women Development and Child Welfare.
 - Prepared SIM for PG Distance Mode programme BRAOU
 - Training module of TOT on Gender Sensitization and to eradicate sexual harassment.
51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

Strengths:

- Conduct Gender Sensitization programmes
- Deconstruction; Data-base on Muslim Women's Issues; Muslim Women Status in Community and in Islam;
- Research and Documentation on Muslim Women Socio Economic and Religious Empowerment, Muslim Personal Law, Feminisation of poverty and Muslim Women.
- Promotion of Rights of Muslim Women and Islamic Sharia.
- Promotion of Legal Provision for Women, Policies and opportunities.
- Adopt new methods in teaching
- Accommodation of contemporary issues on women in the syllabus regularly
- Regular outreach programme of the Department on the above issues

Weaknesses:

- Student strength is not satisfactory at PG level.
- Women's Studies is relatively an unknown discipline, not many are aware of it.
- Since our clientele come from marginalised sections, many are first timers to the university system, and hence are not exposed to various trends in higher education.
- Women's Studies are yet to be introduced at UG level so as to draw a regular stream at PG programme. Also, lack of job opportunities in academic institutions contribute to the Low intake at PG level.
- Most of our students are from Madarassa background or are from distance



mode or from Urdu Medium hence their inability to refer / access the reference material, be it journals or books in English is a biggest hurdle for acquiring scholarship.

Opportunities:

- Placement at NGOs, Centres for Women's Studies and Research Centres, Teaching, Gender Specialist, Counsellors, Media, Crèche Managers.

Challenges:

- Raise the strength of students.
- Promote feminist scholarship.
- Develop English language skills.

52. Future plans of the department.

- Mapping the privations of Gender – with special reference to Muslims.
- Data-base on Muslim Women in unorganised sector (Home-based Industries) in Hyderabad.
- Muslim Women's Reproductive Health and Regulation of Fertility
- Feminist Sensibilities in the writings of Sufis of Deccan
- Introduction of Women's Studies as subject at UG (Integrated Course) and also UG and PG programme through Distance Mode.